



For Federation use only 只供本會填寫

Date:

Number:

Application for Certification of Document (B) / Consulate Legalisation*

商事證明 (B) / 領事加簽申請表*

Company (Full Name): _____
(公司名稱)

BR: _____

(Address): _____
(地址)

Tel: _____

Fax: _____

Member No: _____
會員編號

Contact Person: _____
聯絡人

Type / Name of Document 文件類別 / 名稱	Document Number (If applicable) 文件編號 (如適用)	Destination Country / Place 目的地國家/地點	Number of certified document required (please provide one more copy for Federation's record) 只填貴司所需文件份數 (另備一份本會存檔)	Consulate (If Facilitation for Consulate Legalisation is required) 領事館名稱 (如委託本會代辦領事加簽)

Declaration 聲明

As *Proprietor/Director/Principal Official of the above-named company, I, the undersigned, hereby apply for Certification of Document and declare:
本人為上述公司的*東主/董事/負責人, 現申請香港工業總會的商事證明服務, 茲聲明:

- (1) that I am duly authorized to make and sign this application on behalf of above-named company;
本人已獲上述公司授權簽署此商事證明申請表;
- (2) that the above-named company is registered under Business Registration Ordinance (Cap. 310) of the laws of Hong Kong;
上述公司為香港法例第 310 章《商業登記條例》的註冊公司;
- (3) that the authorized signature and company chop on this application form are genuine; and
申請表上公司印章和授權人簽署均屬實; 及
- (4) that all information provided is true and correct.
呈交的全部資料均屬真確。
 - I understand that I may be liable to prosecution under the laws of Hong Kong for making a false declaration
本人明白如發出虛假聲明, 可被檢控
 - The above-named company undertakes to indemnify the Federation for any loss arising out of this application
如有因為是次申請而引起香港工業總會任何損失, 上述公司同意承擔全部責任

Notes 注意事項

- I. A copy of Business Registration Certificate of the above-named company is required for verification
請提供上述公司的商業登記證副本以作核實
- II. The Federation reserves the right to inspect further supporting documents
本會可要求其他相關證明文件
- III. The Federation may, without assigning any reason, refuse to issue certificate. Fees are not refundable in all circumstances
本會可在不給予解釋情況下拒絕簽發證書。申請費用在任何情況下概不退還
- IV. Under any circumstances, the Federation neither assumes nor accepts liability for any loss arising out of this application and/or the refusal by the consulate to legalise the document
香港工業總會在任何情況下, 不會承擔或接受因申請此商事證明及/或因領事拒絕加簽文件而引起的任何損失
- V. All submitted documents will be kept by the Federation in record for 2 years
所有提交本會的文件均會保存兩年

For Federation use only 只供本會填寫	
Consulate Legalisation Fee:	Federation Fee:
Total Charge:	Receipt No.:

Name of Signatory 簽署人姓名
Company Chop & Signature & Date: 公司蓋章、簽署及日期